

## Mentor's Weekly Record of Mentor-Mentee Interactions

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**Mentor Name:** \_\_\_\_\_ **Mentee name:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Length in min:** \_\_\_\_\_

**FOCUS CODE:** Indicate time spent on each. Check no more than **four 15-minute intervals** (total 60 min.)  
*Example: If you played cards for 60 minutes while you both talked about family and school, then check under the "30" on G line (Indoor games) and 15 for both C (Relationships) and H (Academics) for total of 60 minutes.*

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<b>The mentoring activities below can contribute to improvements in mentees' connectedness, self-esteem and social skills</b>		15 min	30 min	45 min	60 min	
A	<b>Casual Conversation</b> (Discussion of sports, weekend activities, holiday plans, Fiesta or other fun events in town, etc.)					
B	<b>Conversation on Social Issues</b> (Current events in the news, poverty, neighborhood events, religion, cultural issues, etc.)					
C	<b>Conversation on Relationships: About Whom?</b> (Please check) <input type="checkbox"/> Family <input type="checkbox"/> Teachers <input type="checkbox"/> Friends <input type="checkbox"/> Romantic Friend					
D	<b>Listening &amp; Learning</b> (Mentee's hobbies & interests, feelings, etc.) Mentee (or mentor) talked about self while the other listened.					
E	<b>Sports, Athletic Activity, or Outdoor Game</b> (Played basketball, soccer, catch, volleyball, tennis, etc.)					
F	<b>Creative Activities</b> (Drawing, arts and crafts, reading and writing for fun, photography, crafts, etc.)					
G	<b>Indoor Games</b> (Board games [e.g., Jenga, Connect 4], playing cards, checkers, computer games, puzzles, etc.)					
<b>The below activities work best when suggested by the mentee (and can lead to poor mentoring outcomes when suggested by mentors)</b>		<i>How long <u>and</u> who suggested this activity?</i>				
H	<b>Academics</b> (Discussed grades, school, testing, etc.)					Mtor mtee
I	<b>Tutoring/Homework (activity)</b> (Helped with homework, did tutoring, or helped with reading, library, or academic computer work)					Mtor mtee
J	<b>Behavior</b> (Discussed youth's misbehavior that was related to mentee's problems with peers, teachers, adults)					Mtor mtee
K	<b>Attendance, "Work Hard," and "Stay-in-School" Discussion</b>					Mtor mtee
L	<b>Future Talk</b> (Discuss college, career, goals, dreams, etc.)					Mtor mtee

**Service Notes:** Use this space to summarize today's mentoring session in your own words. \_\_\_\_\_

**Who completed this log form?**  Mentor    Staff   **Signature:** \_\_\_\_\_ **date:** \_\_\_\_\_  
Mentor or Staff

### Staff Use Only

**If there was no meeting this week, who could not make it to mentoring?**    Mentor    Mentee

If **Mentor**, has mentor been contacted?  Yes    No   If **chronic**, does supervisor know?  Yes    No

If **Mentee**, has mentee been contacted to follow up?  Yes    No   **Log Entered:** Initials \_\_\_\_\_ Date \_\_\_\_\_